

**BY ORDER OF THE COMMANDER
AIR FORCE SPACE COMMAND**



**AIR FORCE SPACE COMMAND
INSTRUCTION 32-1009**

2 DECEMBER 1997

Civil Engineering

**CIVIL ENGINEERING MANUAL AND SPACE
LAUNCH FACILITY MANUAL PROGRAM**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction implements Air Force Policy Directive (AFPD) 32-10, Installation and Facilities. It establishes the Civil Engineering Manual (CEM) and Space Launch Facility Manual (SLFM) Programs, explains the purpose and content of these specialized publications, and prescribes governing procedures and standards. It authorizes HQ AFSPC CEF to develop and issue these specialized publications to support ICBM systems, space systems, and miscellaneous specialized systems. This instruction replaces information previously found in ACCR8-2, Civil Engineering Manual Program, which will no longer be used by AFSPC personnel. This instruction applies to all organizations responsible for operating, maintaining, repairing, constructing, training, testing and altering ICBM Real Property/Real Property Installed Equipment (RP/RPIE) and critical Space Launch Facilities equipment. This instruction does not apply to Air National Guard (ANG) or US Air Force Reserve units.

SUMMARY OF REVISIONS

The revision of this publication is to meet the format standards required by Air Force. No content material has changed. Some required format changes have been made to allow for the conversion process.

1. Responsibilities. AFSPC Civil Engineer Flight (CEF) is authorized to develop and issue Civil Engineering Manuals and Space Launch Facility Manuals. HQ AFSPC Publishing Division (IMP) will publish AFSPCIND7, Index of Civil Engineering Manuals, upon receipt of finalized copy from AFSPC CEF.

2. Title, Purpose and Intended Users. CEMs and SLFMs constitute the official medium for disseminating technical information, instructions, and safety procedures to personnel assigned to the organization responsible for the operation and maintenance of the systems identified in the purpose statement.

3. Subject Matter. The basic type of subject matter included in CEMs and SLFMs is essential descriptive, operating and maintenance information required for ICBM systems, space systems, and other systems requiring specialized data.

4. Format Prescribed. CEM and SLFM equipment manuals shall be prepared in the format specified by MIL-M-38312 (USAF). CEM and SLFM system manuals shall be prepared in the format specified by MIL-M-38313 (USAF).

5. Numbering, Revising, and Indexing. CEMs and SLFMs will be numbered, changed, revised, supplemented and indexed in accordance with (IAW) AFSPCIND7; AFSPCI32-1005, ICBM Real Property/Real Property Installed Equipment Responsibilities; AFSPCI32-1006, AFSPC Space Launch-RP/RPIE System--Civil Engineering Manual Development, Use, and Management; TO 00-5-1; and MIL-M-38784. CEMs and SLFMs will be reviewed annually IAW current publication management policies.

6. Distribution and Requisition:

6.1. Distribution X - Stocked and issued by the OPR. Establish and request copies by letter, facsimile, or telephone to HQ AFSPC CEF/CEA, 1520 E Willamette Ave, Colorado Springs CO 80909-4554, FAX DSN 692-2750, Phone DSN 692-2846.

6.2. Local reproduction is not authorized. Requisition copies IAW para [6.1](#) above.

7. Backup Stock. Backup stock required by CEM and SLFM users will be maintained by AFSPC CEF.

8. Security Classification Guidance. Security provisions of DODR5200-1 (DOD Information Security Program Regulation) shall be observed during all phases of CEM preparation, development, processing, printing and distribution.

9. Record Sets. The official CEM and SLFM record sets will be established and maintained by AFSPC CEF.

10. Maintenance of Libraries. Maintain CEM and SLFM libraries IAW AFI37-160V7, AFSPCI32-1005 and AFSPCI32-1006.

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The Civil Engineer